

Bibliographic Committee Meeting Minutes  
November 16, 2007

In Attendance:

June Hund, Anne Lockard, Rosanna Masley, SaraJean Petite, Chris Thornton

1. Library Updates: Serials Budget
  - a. Rosanna reported that the Law Library had needed to cut its serial budget.
  - b. June said that EbscoHost was under \$40,000, and journals had been cut
  - c. Chris reported that KSL had made lots of cuts in journals
  - d. June requested that Rob Myers let the committee know what had been cut.
  - e. Several people wanted to discuss criteria for cuts.
2. Cataloging Issues: Item Status
  - a. SaraJean reported that the Law Library was completing a project where the in-process status was cleared from over 500 books that had been sent to the shelf without the record being updated.
  - b. June said that her library used the "c" status for a month after receiving a new book to keep OhioLINK users from requesting it before local users had a chance to see it.
3. Cataloging Issues: Disks with Books
  - a. MSASS keeps CD-ROM disks with the books. If a book with a CD-ROM disk is requested by an OhioLINK patron, the CD-ROM disk does not circulate and the disks are kept in technical services room until the book is returned.
  - b. CIM sends the disk to their disk collection. Many of CIM's added disks are sound disks.
  - c. KSL keeps some with the books and has some as separate items. They do not go out on OhioLINK
  - d. Health Center allows in-library use only.
  - e. The Law Library has a procedure, which SaraJean will send to the committee.
4. Library Updates: Meeting Announcements (SaraJean)
  - a. NOTSL is having a meeting on Monday, November 26. The topic is metadata and George Barnum of GPO will be the afternoon speaker.
  - b. In October 2008, the OLAC/MOUG national meeting will take place in Cleveland. NOTSL is organizing it. The URL of the meeting website is:  
<http://www.otsl.org/OLAC-MOUG/home.htm>
5. Cataloging Issues: SaraJean was told to address authority question to Terry
6. Cataloging Issues: Terry's Questions
  - a. Terry wanted to know if theses should be coded as "t" (archival) or "z" (Thesis). The committee agreed that they should be coded as "z" to be consistent with OhioLINK.
  - b. Adding OCLC holdings for eSerials:
    - Health sciences wants to add holdings to OCLC
    - Serial Solutions has a mechanism for automatically updating OCLC.
    - KSL is considering participating
    - We'd need to set up each library with OCLC
    - Rosanna said to ask Rob Myers (at Law Library)
    - Chris said there was setup involved, but it could be generated from link in Serials Solutions
    - Nobody was sure of the effect it would have on ILL.
    - SaraJean asked Chris if ILL was OK for Serials Solution titles. Chris replied that Ginger Saha had said it was likely OK.
    - Rosanna said that many databases handle access based on IP address.

7. Cataloging Issues: "Missing" Status.
  - a. June said that if the "missing" status is not added to the item record when a book is missing, our users cannot request it via OhioLINK. The Harris Library will put a "missing" status on a book when appropriate.
  - b. Chris said that the circulation department does this at KSL. He suggested we talk with Cathy Wells for further understand of the KSL policy.
  - c. Eventually, users may be able to report missing items online rather than using the paper forms.
  - d. "On search" status was discussed.
  - e. KSL proposed an inventory to handle two major problems:
    - Records without books
    - Books without records
8. Wiki for Bibliographic Committee Website
  - a. June will be talking with Roger Zehnder
9. Bibliographic Committee Website Changes
  - a. Anne had updates for website. Rosanna said her updating was still in progress.
  - b. Everyone will be meeting with June to discuss the section she/he is updating. These meetings will begin in the first week of December. June will meet with Anne first because Anne has updates to discuss.
10. Cataloging Issues: "Streaming Audio/Video"
  - a. Chris said that we could download and adapt OhioLINK records with 856 fields directing one to resource. He also explained the second indicators in the MARC record:
    - 856 40 is used in a record for electronic to electronic resource
    - 856 41 is used when in a record for print resource is in hand (and URL directs to electronic version of same resource)
  - b. Anne mentioned classical.com, Naxis Music library and said to compare to Music Library Association
  - c. Mary Burns is working on course DVDs.
    - Chris advised June that this material could be put on the server and a brief record could be used.
    - SaraJean mentioned that the Law Library had a bib record for lectures that had not been fully cataloged yet. She said she would find the bib record and report back to the committee. (Since SaraJean is typing these notes: The record has the title: *Case Lectures*)
11. Next Meeting: Friday, December 14. Same time, same place.
  - a. Some agenda items: Software that comes with books, Bibliographic Committee WebSite, other?

Minutes Recorded by SaraJean Petite