

Bibliographic Committee Meeting - Minutes June 6, 2008 – KSL Computer Lab room LL06

In attendance: Terry O'Malley, Deb Dennison, Anne Lockard, Denise Green, Rosanna Masley, Dana Bjorklund, Richard Wisneski, Jeffrey Quick, June Hund, and Michael Yeager (guest).

Bibliographic Committee Meeting – Agenda

New member, Jeffrey Quick from Kulas Music Library

Minutes from the April 25th meeting were approved.

RW went to an OhioLINK meeting – Database Management and Standards Committee (DMS). Marc fields 865 & 956. Catalogers are to use Marc field 865 not 965, further discussion on these fields at a future Bibliographic Committee Meeting.

TO mentioned that he uses the suppress code “g” for EJC records.
Terry has also been coding CWRU theses with the code “z”

MY gave the following URL to access CSDirect manual: csdirect.iii.com
It requires a username & password.

RW discussed OCLC Connexion and the steps to follow to export your records (FTP) to Millennium. Two “help/instruction” sheets were distributed. 1). 2008 III Millennium Cataloging Instructions-R. Wisneski; 2). Navigating the Millennium Interface-B.Anderson. Rich showed the committee examples, short-cuts, using the macro's and a few of the “important” control buttons.

Rich wanted all to be sure that we remember to delete our FTP records from the Data Exchange location.

Mike said he is available to help us with any Innovative/Millennium problem, just give him a call.

Rosanna Masley & Terry O'Malley will be co-sharing responsibilities as the chairperson of this Committee. RM & TO decided to skip the July 2008 meeting, they as that each member email to either RM or TO the best time of day and date during the week to meet for the committee meetings. Our next meeting will be in August 2008.

Minutes taken by June Hund.