

Bibliographic Committee Meeting  
March 30, 2007  
Kelvin Smith Library, Room 212B  
2:30 pm – 3:30 pm

In attendance: June Hund, Chair, Hyosoo Lee, Rosanna Masley, Lenore Maxa, Kathleen Meneely, SaraJean Petite, Chris Thornton

Guest speaker: Tim Robson. Deputy Director, Kelvin Smith Library

Minutes from the February 23<sup>rd</sup>, 2007 meeting were approved.

Tim Robson gave a presentation about Digital Case.

Digital Case is a permanent archive of digitized collections, Faculty papers, Case department papers, “digital exhibits”, audio, video and data sets. Content in Digital Case is intended to reside there forever.

Tim noted that Digital Case is not a replacement for departmental web sites.

Digital Case utilizes subject indexing not based upon a controlled vocabulary and there are no attempts being made to utilize authority control. The entire text of the document is indexed and scholars who are familiar with the discipline provide most of the indexing.

Tim mentioned “Google Sitemaps”—“Sitemaps are an easy way for webmasters to inform search engines about pages on their sites that are available for crawling...[Kelvin Smith Library would] Create an XML sitemap format that can be submitted to Google to help them crawl... [Case’s] website better”. By doing this, Case is actively sharing our data with a broader audience.

Prior to submitting content to Digital Case, a depositor must complete the Case Western Reserve University / Digital Case Digital Assets Agreement. Tim distributed copies of the agreement to the Committee members.

Remaining agenda items were tabled until the next meeting.

The meeting was adjourned at 3:45 pm.

The next meeting is scheduled for Friday, May 4, 2007.

Respectfully submitted,

Kathleen Meneely  
April 17, 2007